

**Bay Lake Improvement Association Board Meeting
July 26, 2014
Ruttger's Resort**

Officers/Directors	Present	Committee Chairs	Present
Ciresi, Dominic – President & Development		Bye, Jim --Runtilla	
Johnson, Bruce – VP & Development	X	Erickson, Paul – History	
Gondeck, Chris – Co-Treasurer, Water Safety		Kelly, Mike - Legal	
Graff, Sylvia - Co-Treasurer	X	LaTourneau, Larry - Security	
Johnson, Tamara – Secretary & Conservation	X	Marquardt, Betty - Membership	X
Devins, David – Aquatic Plant Mgmt	X	Shekels, Scott - Website	
Goolsbee, Josh – Beach Captains	X	Tripp, Tiffin – Shoreline Protection	
Bale, Rick		Coss, Terry	X
Keller, Bobbie – Breezes	X	Coss, Debby (Guest)	X
Malek, Gary – Fishing Resources			
Rollins, Phil – Access Monitoring	X		
Ruttger, Chris - Nominating	X		
Souder, Steve – Conservation and Runtilla			

The Board meeting was called to order by Vice President Bruce Johnson at 9:07 am.

Minutes:

The June 21st Minutes were approved as corrected and the July 5th Annual Meeting Minutes were approved to be posted on the BLIA website as corrected. Chris Ruttger moved their approval. Terry Coss seconded it. The motion was approved.

Treasurer's Report:

Sylvia Graff distributed her monthly statement and reported the 2013 and 2014 Fireworks balance is \$20,000 and Fireworks expenditures of \$10,000. To date, the accounts interest is \$0.62. Sylvia said she does not have the final balances from the Summer events. The Treasurer's report will be approved at the August 23rd Meeting.

Committee Reports:

Membership:

Betty Marquardt announced that we now have 478 members. She said that this is more members than we have ever had at this time in the past. Betty reported that the Fireworks donations are behind more than \$1,000 from 2013. It was discussed if sending an email blast would encourage Fireworks donations.

Access Monitoring:

Phil Rollins Report:
July 24, 2014

TO: BLIA Board of Directors

FR: Phil Rollins

RE: Lake Access Inspection Program

Here's an update on 2014 inspection program, summarized here:

1. We continue to have daily paid inspectors on this schedule: Mon-Thurs 7a-7p, Fri 7a-9p, Sat 6a-8p, Sun 6a-8p. Unfortunately, there have been several instances when we've been without an inspector, due to sickness and scheduling problems. At present, there are not enough trained inspectors in the county program to satisfy all the lake association requests. As an association that has been working in this area for some time, and because we have a very busy lake, we are receiving a high priority in the assignment of inspectors.
2. DNR continues to provide level 1 and level 2 inspectors on an infrequent, but free, basis. The DNR decon unit is scheduled for Bay on Sunday, July 27, 6a-4p.
3. Last week, AIS funding through the MN Legislature was received by Crow Wing County in the amount of \$202,000 and is being allocated to those lake associations qualified. At present, the county has "credited" our account at the temp agency through which we receive our inspectors and to whom we pay for those inspectors for 700 hours, or about \$10,000. An additional \$5,000 will be provided at year-end to support our milfoil treatment program.
4. Over the July 4 weekend, the Portage/Crooked inspection program was initiated, although several times inspectors have been pulled from Crooked to be assigned at higher priority lakes. The county has sent an allocation for 150 hours to the temp agency for Crooked inspectors, equivalent to about \$2,300. We have been paying on average about \$400/week. I expect the Portage/Crooked Association to contribute \$1,000 in August.
5. After the June BLIA Board meeting, we authorized the county to purchase two e-tablets for our inspectors, which CWC did and they are working well. Thanks to Chris Ruttger, the tablets are stored and rotated to inspectors from the resort front desk. Prior to use of the tablets, data was collected by hand on paper survey sheets. DNR requires the

data on the forms to be tabulated into Excel spreadsheets and we had 300 sheets to input. I asked for volunteers to do this job and the following stepped up, and we thank them:

Bruce Johnson
Dan Mulheran
Hale Ritchie
Jane Rollins
Chris Ruttger
Carrie White/Herberg

There are no tablets in use at Crooked and it's yet to be determined who will do the data entry.

That's it for the time being.

Other Committee Reports:

Decontamination Unit:

There was a brief discussion regarding the decontamination unit, but no decisions were made. There will be further discussions when Chris Gondeck is present.

Water Quality:

Terry Coss Reported that he has contacted AWRL to contract with them for water sampling. The estimated expense was expected to be around \$5,000. Instead the expense for the year will be about \$2,500.

Aquatic Plant Management:

David Denvins reported that they will be surveying the end of August and the EMW and Zebra Mussel ID cards will be mailed around Labor Day.

Memorials:

Bruce Johnson asked what the procedure is regarding memorials. Betty Marquardt said that two acknowledgments are sent. One is sent to the family and one to the donor. Bruce feels it is important that the family be provided the memorial givers name.

Record Retention:

There was a discussion regarding how long the Board is required to keep old records. Betty Marquardt said that she keeps membership cards for two years and often refers back to them. Bruce Johnson suggested keeping invoices for 5 years or a tax period. Terry Coss suggested the Board implement a record retention policy. He said he would be willing to draft a policy for the Board. Debby Coss thinks it should be researched because non-profits may have legal requirements. David Devins feels the Board should have an online account where the documents could be uploaded and stored. It was suggested that the Board ask

Chris Gondeck to talk with our accountants and find out what our record retention policy is. There will be further record retention discussion at the next Board meeting.

Music on the Lake:

Josh Goolsbee suggested tabling this Business Report until Dominic Ciresi is present.

Breezes:

Bobbie Keller said that due to her schedule there is a small window of opportunity and asked that everyone get their Breezes articles to her promptly.

Amazing Race:

Bruce Johnson thanked Josh Goolsbee for hosting those who participated in the Amazing Race at the Lonesome Pine afterwards for pizza. Josh acknowledged Nancy LaTourneau for all of her hard work and efforts that she puts into the event. Josh said that it is due to Nancy that the event continues to grow, gains interest and support from the Bay Lake community.

Adjournment:

Terry Coss moved the meeting be adjourned at 9:53 am. David Devins seconded it. Motion approved.

Respectfully Submitted,

Tamara Johnson,
Secretary

